

REGULATIONS FOR THE RECOGNITION OF STUDENTS SOCIETIES AT POLITECNICO DI TORINO

(Approved by the Board of Governors on 7th October 2009)

ARTICLE 1 – Aims and purpose

1. Politecnico supports cultural, social, recreational and sport activities promoted by its students. For this purpose it encourages the creation of non-profit Student Societies and recognizes their role and activities by offering designated spaces and resources.
2. The aim of these Regulations is to establish a Register of Student Societies recognized by Politecnico di Torino.
3. The Register of Student Societies provides a description of the activities carried out by Student Societies but does not guarantee that their operations are compliant with their goals and with other fiscal and civil regulations in force.

ARTICLE 2 – The Register of Student Societies

1. The Register of Student Societies of Politecnico di Torino (hereinafter referred to as the Register) has been established by a Rector's Decree. The Register is kept by the Institutional Affairs Service under the responsibility of a delegate of the Rector.
2. The list of the Student Societies included in the Register, with the personal details of their legal representative, is published on Politecnico website.

ARTICLE 3 – Purposes of Student Societies

1. The Student Societies recognized by Politecnico di Torino must be non-profit organizations and must work towards the development of recreational, training, cultural, learning support activities for students, as well as activities for the organization and management of areas for study; such activities must not substitute or be in contrast with the institutional activities of Politecnico di Torino.
2. The Student Societies must be inspired by principles of democracy and equality of the rights of all members. Their Statutes must provide for an assembly that allows each member to take an active part in the life of the group, a board of directors whose members are for the most part elected by the assembly on a regular basis, and a legal representative.

ARTICLE 4 – Requirements for the inclusion in the Register

1. A Student Society needs to have a minimum of 30 members enrolled as students at Politecnico in order to be included in the Register.
2. A Student Society with up to 10% of members who are Politecnico graduates or students from other Universities can be included in the Register.
3. Students can join more than one Student Society. If that is the case, they can be appointed to hold an official position in just one of the Societies listed on the Register.
4. A Student Society cannot be included in the Register if its name is identical or almost identical to the name of another Society already included in the Register or that has already applied for inclusion.

ARTICLE 5 – How to be included in the Register

1. Applications forms must be submitted to the Institutional Affairs Service.
2. The application form must include the following information:

- the articles of association and the Statute (also in the form of a registered written agreement);
- name of the legal representative of the Student Society, his/her domicile and copy of his/her identification document;
- list of the Student Society members, including personal details, signatures and student ID numbers, signed by the legal representative who has full liability. If requested, the legal representative must be able to demonstrate with suitable documentation that the number of members reaches the minimum number required.
- fiscal code of the Student Society, and VAT number (if any)
- Student Society's bank account details

ARTICLE 6 – Duration of the inclusion in the Register

1. The inclusion in the Register has a 3-year duration. The first year is counted from the actual date of inclusion to 31st December (i.e. if an organization is included on 20th November 2010, one year is counted on 31st December 2010).

ARTICLE 7 – Renewal of the application for inclusion in the Register

1. Applications for membership renewal must be accompanied by reports about the activities carried out and the funds received and an up-to-date list of members. Applications must be submitted before 31st December of the year in which the membership expires.

ARTICLE 8 – Removal from the Register

1. A Student Society is removed from the Register if it formally applies for cancellation or if it has not applied for membership renewal within the deadline referred to in article 7.
2. A Student Society is also automatically removed from the Register if, by the time the Student Society applies for renewal, its members are fewer than requested or if the Society has failed to use the funds received or has violated the university regulations or engaged in activities not responding to the requirements of articles 3, paragraphs 1 and 2.
3. When a Student Society is removed from the Register, it must return the funds received to Politecnico di Torino and vacate the spaces and rooms it used to occupy.

ARTICLE 9 –Rector's delegate

1. The Rector appoints a delegate for the activities related to these Regulations.
2. With the support of the Institutional Affairs Service, the Rector's delegate examines the applications for inclusion and renewal of inclusion in the Register. Only applications which meet the necessary requirements will be accepted. Applicants will be informed if their request has not been accepted and why.
3. The Rector's delegate is responsible for removing Student Societies from the Register in the cases provided for by article 8.
4. The Rector's delegate is responsible for any controversies – e.g. concerning an application for inclusion on or cancellation from the Register – and will express his/her decision within 40 days of the request. If an agreement is not reached, it is possible to bring the case to the attention of the Student Ombudsman, who will express his opinion within 40 days.
5. Every year, usually in March, the Rector's delegate organizes a meeting with all the legal representatives of the Student Societies listed on the Register, in order to evaluate and discuss activities, solve problems, etc.

ARTICLE 10 – Effects of the inclusion in the Register

1. Students Societies included in the Register:
 - are entitled to call themselves “Student Society of the Politecnico di Torino”;
 - will be given an institutional e-mail account and a dedicate space on the university website (on this webpage the Student Society must publish its articles of association, Statute, name of the legal representative, fields of activity, fiscal code and VAT number (if any));
2. The inclusion in the Register is necessary to obtain spaces and resources from Politecnico di Torino. Spaces and funds allocated to Student Societies must be used in compliance with these Regulations and with current provisions.

ARTICLE 11 – Final and transitional provisions

1. The deadline for applications for membership renewal referred to in article 7 is 60 days from the date in which these regulations came into force.