

FORFEITURE

Engineering/Architecture
Bachelor's degree courses

Academic Year 2024/25



**Politecnico
di Torino**

What is forfeiture?



Forfeiture is the loss of the status of active student. As a result of forfeiture you will no longer be able to continue your studies on your current academic path (e.g., you cannot attend courses nor take exams for the entire academic year, etc).



In which cases does forfeiture occur?

Forfeiture occurs when:

you do not pass your first-year compulsory exams (required for admission to Year 2) within **2 years**

or

You do not pass any exams for **3 consecutive years**

or

You do not complete all your PSP exams (excluding the Final Examination) within **6 years**



Forfeiture procedure

Codice Fiscale:

Bachelor program in

AUTOMOTIVE ENGINEERING

Collegio di Ingegneria Meccanica,

Aerospaziale e dell'Autoveicolo

Classification code **L-9 (DM270)**

Learning path

Latest enrolment

2023/2024 - Tempo pieno

9[^] enrolment, coorte 2015/16

Academic progress status: **ACTIVE- ABOUT**

TO INCUR IN FORFEITURE

Codice Fiscale:

Bachelor program in

ARCHITECTURE

Collegio di Architettura

Classification code **L-17 (DM270)**

Learning path

Latest enrolment

2022/2023 - Tempo pieno

2[^] enrolment, coorte 2021/22

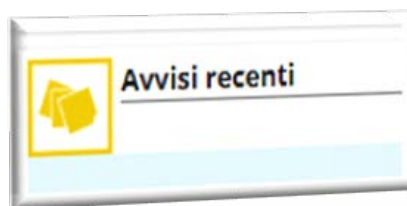
Academic progress status: **FORFEITED**

(STUDENT) (01/10/2023)

Forfeiture of studies is regulated by **article n. 15** of the **Student Regulations**.

Regarding forfeiture, one of the following career statuses will be visible on the personal page of the Teaching portal:

- **ACTIVE - ABOUT TO INCUR IN FORFEITURE**: for those at risk of forfeiture;
- **FORFEITED**: for those who have already forfeited in previous academic years, with the indication of the date the forfeiture was applied.



Communications regarding forfeiture are sent to student's Politecnico mailbox and are also posted via notices on the personal page.

How are years counted for forfeiture purposes?

- The rules on forfeiture apply to those who have enrolled **starting from the academic year 2016/17**. To those who have enrolled **before the academic year 2016/17**, the rules on forfeiture apply starting the counting of years from the academic year 2016/17 instead of the initial registration date.
- **Academic years 2019/20 and 2020/21 do not count towards the total number of academic years for the purpose of forfeiture** (this rule is valid only for students who were enrolled in aa. yy. 19/20 and 20/21. For students who were not enrolled in aa. yy. 19/20 and 20/21, these two years will be counted for the purpose of forfeiture).



- **Counting years of enrolment:**
 - ✓ A year of full-time enrolment counts as 1 year
 - ✓ A year of part-time enrolment counts as 0,5 year
 - ✓ Each year of non-enrolment counts as 1 year
 - ✓ Any years of voluntary suspension from studies do not count towards forfeiture

What can students with the status "ACTIVE-ABOUT TO INCUR FORFEITURE" do?

- If the exams required to avoid forfeiture are passed by the September 2024 exam session (included), the "ACTIVE-ABOUT TO INCUR FORFEITURE" status will automatically be updated to "ACTIVE".
- If the required exams are not passed by the September 2024 exam session, from 1 October 2024 the career status will be updated to "FORFEITED".

Students with the status "ACTIVE-ABOUT TO INCUR FORFEITURE":

- cannot enrol in a.y 2024-2025;
- cannot apply for an internal transfer to another Bachelor's degree programme.



What to do after forfeiting from studies?

To re-enrol it is necessary to **check whether taking and passing the admission test is required.**

Passing the **admission test is always mandatory** in the following cases:

- if you do not pass your first-year compulsory exams (required for admission to second year) in two years;
- if you want to enrol in a Bachelor's degree programme other than the one in which the forfeiture of studies was applied;
- If you are an Engineering student and want to enroll in a Bachelor's degree programme **in Architettura – Architecture**, and viceversa.

Passing **the admission test is not mandatory** for those who, after having passed the compulsory exams of the first year, have forfeited and want to re-enroll in the same Bachelor's degree programme (if still offered).



Procedure for a new enrolment



To proceed with a new enrolment, you must first settled any pending fees with Politecnico.

1. Send your application

If you must take the admission test:

- log into your Personal page of the Teaching Portal – Online services tab – Apply@polito portlet;
- register for the admission test, in compliance with the procedures and deadlines, set out in the **Call for applications**;
- confirm your data and submit your application.

If you are exempted from taking the admission test:

- log into your Personal page of the Teaching Portal – Online services tab – Apply@polito portlet;
- go to the “Select your programme” section and choose the Bachelor’s degree programme you want to enrol in;
- confirm your data and submit your application by 30th November 2024.



Procedure for a new enrolment

2. Confirm your place

(only if you have taken the admission test)

Those who are in a ranking to be admitted to the Bachelor's degree programme are required to confirm their intention to proceed with enrolment directly from the Apply@polito portal by paying the first instalment of the student fee according to the deadlines and methods indicated in the enrolment procedure.





Procedure for a new enrolment

3. Wait for the evaluation of your previous academic records

The forfeited career will be evaluated from the Referee of the Bachelor's degree programme in charge to a possible recognition of passed credits.

Informal evaluation of the passed career will not be processed.

Once the evaluation is completed, you will have to accept or refuse any validation of the evaluated courses, visible in the «Evaluations» section of the Apply@polito portal.

Acceptance or rejection of validated courses will be possible until the moment of enrolment; after this act it will NO longer be possible to make changes.



Procedure for a new enrolment

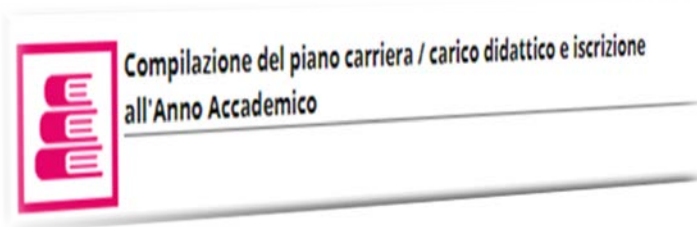
4. Enroll

Complete the procedure by registering online via the appropriate link on the Apply@polito personal page in the «Evaluations» section.

At the end of this process, you will automatically get your student ID number (matricola) and access credentials.

5. Create your Personal Study Plan / Annual Personal Study Plan

Create your Personal Study Plan / Annual Personal Study Plan **within 10 days** from the enrolment date.



Students with a Non-Italian Educational Qualification



When you are declared a forfeited student, you lose the status of student enrolled in a degree programme at Politecnico di Torino. The student status is the basis on which your visa was issued and is the reason for your permit to stay in the Italian territory.

For more information on this, please check the "[Immigration](#)" section of our website



Immigration Requirements

EUROPEAN UNION CITIZENS



NON-EU CITIZENS - RESIDENCE
PERMIT



NON-EU CITIZENS - RENEWAL
OF THE RESIDENCE PERMIT





Thank you for the attention



**Politecnico
di Torino**

These slides have the sole purpose of supporting students by providing an overview of the main rules in force on forfeiture; they are, therefore, necessarily synthetic.

We invite you to always refer to the information published in the Student Guide for the academic year 2024/25 and/or contact the Student Careers Unit.