

# Changing your PSP/APSP - Second Teaching Period- - Master's Degree Programmes-



**Politecnico  
di Torino**


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Engineering Registrar's Office-  
26/01/2022

# When is it possible to change the PSP/APSP?

**31<sup>st</sup> January – 18<sup>th</sup> February**

NO charge

 *After the deadline on the 18th of February, requests could be made within 1 month from the beginning of the lessons. The requests will be evaluated and in case of approval, there will be a charge payment.*

# Which changes is it possible to do?

## GENERAL RULES TO FILL OUT THE PSP/ APSP

- Exams already passed can not be removed from your PSP/APSP
- Courses that you have already attended can be removed from your APSP, only if removed from your PSP
- APSP must be coherent with the changes done on the PSP
- Exams passed during the Winter examination session, do not free space for the overbooking courses on your APSP
- Inclusion/removal of the internship, in compliance with the rules provided for each Degree Programme
- Inclusion of additional courses over the 120 CFU, in compliance with the maximum number of credits allowed (132 CFU)

# Which changes is it possible to do?

## PERSONAL STUDY PLAN

- Changes in first semester courses (compulsory and elective courses)
- Changes in second semester courses (compulsory and elective courses)
- Change the pathway/orientation
- Inclusion/removal of the internship
- Inclusion of additional courses over the 120 CFU (max 132)

# Which changes is it possible to do?

## INFO ABOUT INTERNSHIPS

- Internships follow the rules provided for the Degree Programme
- Unless you need the approval from the Academic Advisor, you can include/remove the internship



Check the Rules on Career Service Website:

[https://careerservice.polito.it/studenti/area\\_ingegneria](https://careerservice.polito.it/studenti/area_ingegneria)

# Which changes is it possible to do?

## ANNUAL PERSONAL STUDY PLAN

- Inclusion of second semester courses (or first semester video-recorded courses, marked by the green camera)

Periodo	Codice	SSD	Insegnamento	Lingua	Crediti	Docente	Note
1	01QYDOV	ING-INF/05 (6)	Big data: architectures and data analytics		6	P. Garza (286 iscr.)	

- Inclusion/removal of the Thesis, according to the provided rules
- Change the order of courses (even in overbooking)

Moduli del Piano Carriera inseribili nel Carico Didattico						
#	Codice	Nome insegnamento	Crediti	Anno	Periodo	C
1	01CPBMC	Tecnica delle costruzioni	10.0	1	2	

CARICO DIDATTICO						
#	Codice	Nome insegnamento	Crediti	Periodo Ini	Periodo Fin	
1	03BMNES	Lingua inglese	5.0	1	1	
2	07IBNEV	Prova finale*	0.0	2	2	
3	09BCOMC	Geotecnica	10.0	2	2	
4	10AXYMC	Fisica tecnica	8.0	1	1	
5	01CFOMC	Scienza delle costruzioni	10.0	1	1	

\* Si ricorda che la prova finale/tesi già inserita in anni precedenti vale 0 cfu ai fini della definizione del carico didattico ma resta invariato il suo peso in crediti sul piano degli studi

Totale crediti: 33    Totale crediti escluso overbooking: 33

# Which changes is it possible to do?

## ANNUAL PERSONAL STUDY PLAN

- Already attended courses can not be dragged in overbooking

Progr	Cod Ins	Nome Ins	Periodo Ini	Periodo Fin	Crediti
1	02MSIQD	Integrated Manufacturing Systems	1	1	6
2	03MCHQD	Machine design	2	2	8
3	01NMDQD	Business Economics and Organization	1	1	8
4	01NMEQD	Materials for mechanical industries	2	2	6
5	01NMCQD	Mechanical system dynamics	1	1	6
6	02MCIQD	Thermal and hydraulic machines	1	1	10
7	01OAIQD	Dynamic design of machines	1	1	10
8	02BPLNE	Meccanica delle macchine automatiche	1	1	8
9	03BPZNE	Meccatronica	1	1	10
10	31IDFQD	Insegnamento a scelta da Tabella A	1	2	8
11	05LSLQD	Automatic control	2	2	6
12	04OYCQD	Hybrid propulsion systems	1	1	6

Totale crediti: 92    Totale crediti escluso overbooking: 80

# Which changes is it NOT possible to do?

- Change optional courses already assigned on the basis of a merit ranking, with others of the same catalogue (MS in Mechanic Eng.)
- Inclusion of courses capped to a limited number of students, whose seats have already been assigned
- Inclusion in the APSP of First semester courses delivered without video-recorded lessons
- Removal from the ASAP of already attended/passed courses, in order to free space for other courses



# Extraordinary Spring examination session

If you have the requirements to attend the extraordinary spring examination session, remember that the changes that you do now on your PSP/APSP, will make you lose the already acquired frequency and you could lose the opportunity to take part in the session.

Requirements for the extraordinary session




- You have to attend all the courses of your whole study path (except for the frequency of the Internship and the Final Exam / Thesis which will not be counted) -

[https://didattica.polito.it/guida/2022/en/frequentare\\_i\\_corsi\\_e\\_sostenere\\_gli\\_esami\\_di\\_profitto?cds=36&sdu=3](https://didattica.polito.it/guida/2022/en/frequentare_i_corsi_e_sostenere_gli_esami_di_profitto?cds=36&sdu=3)

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# How to do the changes


Log on the portlet Create your Personal Study Plan/Annual Personal Study Plan



**Compilazione del piano carriera / carico didattico e iscrizione all'Anno Accademico**

➔ [Modifica del piano carriera/carico didattico](#)

[Guida al servizio](#) 

[Videoguide](#) 

# How to modify the PSP:

## Change the path



If accessing the PSP for the first time, you must select the path

Making/modifying changes within the tables, removing subjects to add new ones



Codice	Nome Insegnamento	Crediti	Anno	Periodo	CFU	Avvisi	Cart	Elimina
01TWIND	Gestione energetica e automazione negli edifici	2	1	6			O	X
<b>Scegli tra i moduli sotto, in grigio (Corsi a scelta (elective courses))</b>								
<input type="checkbox"/>	03UEWND Challenge	2	1,2	12			O	X
<input type="checkbox"/>	01QXGND Utilizzo sostenibile delle biomasse a fini energetici	2	1	6				
<input checked="" type="checkbox"/>	06GKYND Sistemi a combustione	2	1	6				
<input type="checkbox"/>	01RMFND Computational thermal fluid dynamics	2	1	6				
<input type="checkbox"/>	04KBHND Impianti idroelettrici	2	1	6				
<input type="checkbox"/>	01USDND Aerosol technology and air quality	2	1	6				
<input type="checkbox"/>	02GMGND Tecnica del freddo e criogenia	2	2	6				
<input type="checkbox"/>	01QHND Thermal measurements and controls	2	2	6				
<input checked="" type="checkbox"/>	01NSND Sistemi per illuminazione e per il controllo del rumore	2	2	6				
<input type="checkbox"/>	02OKGND Models and scenarios for energy planning	2	2	6				
<input type="checkbox"/>	01RXHND Advanced Materials for Energy	2	2	6				
<input type="checkbox"/>	01RXGND Energy Audit and certification of buildings	2	2	6				
<input type="checkbox"/>	01RXND Geothermal Energy	2	2	6				
<input type="checkbox"/>	01RXFND Terapie termiche	2	2	6				
<input type="checkbox"/>	08ENLND Gestione dei sistemi energetici	2	2	6				
<input type="checkbox"/>	01ULMND Valutazione di Impatto Ambientale e LCA	2	2	6				
<b>Scegli tra i moduli sotto, in grigio</b>								
<input checked="" type="checkbox"/>	05BHND Impiego industriale dell'energia	2	1	10				
<input type="checkbox"/>	01TWKND Radiation protection and safety of nuclear plants	2	1	10				
04CGYND	Sicurezza e analisi di rischio	2	1	6			O	X
22EBHND	Tesi	2	2	16			O	X
16EBGND	Stage	2	2	6			O	X

Corso di Laurea Magistrale in INGEGNERIA ENERGETICA E NUCLEARE

ORIENTAMENTO: Progettazione e gestione di impianti energetici

Richieste in questo anno accademico: 0

PIANO CARRIERA: per completare il tuo piano carriera effettua le eventuali scelte

- La riga con sfondo bianco indica un modulo per cui al momento non sono previste ulteriori scelte
- Un modulo evidenziato dal colore verde su sfondo bianco indica un modulo già superato

Crediti attuali: 120

Codice	Nome Insegnamento	Anno	Periodo	CFU	Avvisi	Cart	Elimina
05OJZND	Complementi di macchine e meccanica strutturale	1	1	12			O X
01BGAND	Impianti elettrici	1	1	6			S
01TWBND	Progettazione e ottimizzazione di impianti energetici	1	1	12			O
<b>Scegli tra i moduli sotto, in grigio</b>							
<input checked="" type="checkbox"/>	02QZSND Applicazioni energetiche dei materiali	1	2	6			O X
<input type="checkbox"/>	03RARND Nuclear fission plants	1	2	6			
01TWFND	Laboratorio di impianti energetici	1	2	6			O

Use the search box to insert a subject



Cerca un esame tramite codice o descrizione:

Codice:

Nome Esame:

# Approval of the APSP

If the changes you want to make require the approval of the Academic Advisor (i.e. Inclusion of a teaching of other Courses of Study or other orientation), the system will show a page where you can submit your request. After that, the plan will be under approval.

- 📌 While the plan is under approval, you will not be able to make any further changes until you get an answer from the Academic Advisor. Once you have received the outcome, you can log on your ASAP page and confirm the changes or modify the PSP again. If you receive the approval/refuse after the deadline, you will have 10 more day to modify your PSP.

**Attenzione** ✕

A seguito delle seguenti modifiche si rende necessaria chiedere l'approvazione al Referente del corso di studi

Codice	Nome insegnamento	Azione
01TXISM	Innovation management	RICHIESTA ELIMINAZIONE

E' necessario spiegare al Referente del corso di studi le ragioni della richiesta:

# Fill out the Annual Personal Study Plan

On the APSP page once you have made the allowed changes, click on Proceed to save.

Moduli del Piano Carriera inseribili nel Carico Didattico

#	Codice	Periodo
1	01NEPMV	1
2	23EBHMV	2

CARICO DIDATTICO

#	Codice	Periodo Fin
1	01NEPMV Biomec	1
2	23EBHMV Tesi*	2


\* Si ricorda che la prova finale/tesi già inserita in anni precedenti vale 0 cfu ai fini della definizione del carico didattico ma resta invariato il suo peso in crediti sul piano degli studi

Totale crediti: 5    Totale crediti escluso overbooking: 5

Procedi


📌 Once the APSP has been saved, it will be possible to access the PSP/APSP procedure again and make other changes until 18/02/2022.

# Information

- Student guide, chapter about PSP/APSP, definition and changes:  
[https://didattica.polito.it/guida/2022/en/enrolling\\_in\\_year\\_2\\_and\\_beyond?cds=26&sdu=32](https://didattica.polito.it/guida/2022/en/enrolling_in_year_2_and_beyond?cds=26&sdu=32)
- Webinar recording available at the following page:  
<https://didattica.polito.it/webinar/en/home>
- Telegram Channel for news and information about enrolling, academic career, Right to Study: <https://t.me/InfostudentiPoliTO> 
- For further information, contact us by Ticketing service

## NORME, CARRIERA STUDENTI E ALTRE INFORMAZIONI

### ASPETTI DIDATTICI CARRIERA (INGEGNERIA)

- > Abbreviazione carriera
- > Altre attività formative
- > Carenze formative e aggiornamento del carico
- > Crediti liberi
- > Crediti liberi dal catalogo "Grandi Sfide Globali"
- > Piano carriera/ Carico didattico 
- > Singoli insegnamenti per aggiornamento professionale
- > Decadenza
- > Insegnamenti in corso di spegnimento

These slides are only intended to support students, providing an overview of the main rules and deadlines in force for the academic year 2021/22; therefore they are necessarily synthetic and have no legal value.

Please refer to the official information published on PoliTO website.



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