



**POLITECNICO
DI TORINO**

Area Gestione Didattica

Scuola Master e formazione permanente

CALL FOR APPLICATION

“Istituto Superiore Mario Boella” scholarships

addressed to foreign participants to the 2nd level
specializing master in

“Navigation and related applications”

Politecnico di Torino – A.Y. 2016/17

(attachment “A” to the doc. “determina n. 802/2016”
of May 30th 2016 signed by the Responsible of Area Gestione Didattica)



INDEX

1 Introduction	3
2 Requirements.....	3
2.1 Admission to the 2nd level specializing master.....	3
2.2 International students.....	3
3 Application.....	3
4 Selection process.....	4
5 Scholarship details	4
6 Declaration of value	5



1 Introduction

Thanks to the support of the Istituto Superiore Mario Boella (ISMB) Politecnico di Torino offers a maximum of 4 scholarships to students of the 2nd level specializing master in "Navigation and related applications" academic year 2016/2017. The gross amount of the scholarship is 6,000 Euro* (in 11 instalments). Moreover, ISMB scholarship winners do not have to pay the 8,000 Euro tuition of the specializing master program.

These scholarship are addressed only to pre-selected candidates chosen by the United Nations Office for Outer Space Affairs (UN-OOSA), in the framework of the UN/Italy Long-term Fellowship Programme on GNSS and Related Applications.

The Master Scientific Committee will assign the scholarship on a meritocratic basis to candidates with the best university final results/averages and/or with a relevant experience in the field of satellite navigation.

* around 450 Euro net per month

2 Requirements

2.1 Admission to the 2nd level specializing master

At the end of the selection process candidates have to be admitted to attend the above mentioned course for the academic year 2016/2017.

"Admission requirements" and "how to apply" instructions are available at the following addresses:

Master Universitario di II livello in Navigation and related applications

- https://didattica.polito.it/master/navigation/2017/admission_requirements
- https://didattica.polito.it/master/navigation/2017/how_to_apply

2.2 International Students

The scholarships are available exclusively for candidates pre-selected by the United Nations Office for Outer Space Affairs (UN-OOSA)

3 Application

Candidates must apply by **June 30th, 2016** (h 11:59 a.m., Italian time) both through the **on line application form** at <http://apply.polito.it/> and also through the UN-OOSA application form available at: <http://www.unoosa.org>.

Scholarship winners will be selected among the students who have successfully completed and submitted the online application form.

In order for your application to be considered for ISMB scholarships you must:

- compile the application exactly according to the requirements
- send the application before the deadline
- select the ISMB scholarship box on the application form ("apply")

Scholarship winners will be selected among the students who have successfully completed and submitted both application forms within the related deadlines and pre-selected directly by the UN-OOSA.

Politecnico di Torino will receive directly from the UN-OOSA a top ten ranking which will be evaluated by the Master Scientific Committee.



4 Selection process

UN-OOSA will pre-select a top ten ranking of candidates that will be evaluated by the Master Scientific Committee.

The Master Scientific Committee will assign the scholarship on a meritocratic basis (candidates with the best university final result/average and/or with a relevant experience in the field of satellite navigation).

Selection consists of the evaluation of:

- cv (in order to verify the candidate's experience related to the field of satellite navigation)
- university results (MSc final degree results specified in the academic transcript and/or medium of marks obtained)

The Master Scientific Committee will assign a maximum of 100 points on the basis of the following criteria:

- a maximum of **40** points related to the curriculum (work/study experience related to satellite navigation)
- a maximum of **60** points related to university results (MSc final degree result; average marks obtained in exams; number of years taken in order to obtain the final degree)

At the end of the selection process, the list of the scholarship winners will be published on the Politecnico website (<https://didattica.polito.it/master/navigation/2017/introduction>), on the "Selection outcomes" page; this is the official communication.

Scholarship winners will have to confirm their participation through a declaration form. This form will be published on the site. It must be filled in and sent by fax to +39/011/090 5730 or by email (master.universitari@polito.it) within the deadline that will be assigned (generally within 7-10 days).

If that one or more candidates do not confirm their participation within the given deadline, the scholarship will be re-assigned to students on the reserve list according to their position in the list.

The candidates placed on the reserve list will be contacted only if scholarship winner does not confirm. A new deadline will be assigned in this case.

5 Scholarship details

The gross amount of the scholarship is 6,000 Euro*.

Payment of the scholarship is made in 11 instalments. For foreign citizens the first instalment is made when the student produces the relevant documentation (declaration of value, residence permit, Italian fiscal code and bank account in the name of the scholarship recipient), all obtainable upon arrival in Italy; for this reason, the first instalment is not paid at the moment of arrival at the Politecnico di Torino (October 2016), but at the end of November 2016. Payment of the scholarship and the participation to the 2nd level specializing master course will be interrupted if the academic performance of the recipients does not meet a satisfactory level (irregular attendance of classes, insufficient results or incorrect behaviour noticed by professors).

In case of renunciation by the recipient the scholarship will be immediately interrupted but students will not be required to return it to Politecnico di Torino.

The scholarship may be subject to IRPEF taxation because, unless a student withdraws, it shall be considered as income equivalent to that of an employee and therefore subject to IRPEF tax. In order to establish the correct tax category, the student will therefore be required to fill in the form "Modulo detrazioni IRPEF" provided by the administrative offices of Politecnico di Torino.

* around 450 Euro net per month



6 Declaration of value

Please note that a statement ("declaration of value" - *dichiarazione di valore*) issued by the Italian Embassy of your country of origin attesting to the value of your degree must be handed in at the beginning of the Specializing Master program. The *dichiarazione di valore* will be kept by the Politecnico and will be returned to the student upon the conclusion of the program. If necessary, it can be given back to the student for a short period of time, with the prior deposit of a certified copy of the document.

If the student runs into considerable difficulties regarding the *dichiarazione di valore*, s/he must communicate such difficulties as soon as they arise to the specializing master office (master.universitari@polito.it), specifying the problem and the contact telephone numbers and e-mail of the Embassy. The specializing master office will contact the relevant Consular Representative in order to try and speed up the process to release the required document.

Those who arrive in Italy without the *dichiarazione di valore* and without having previously communicated the situation to the specializing master office will not be able to enrol at Politecnico di Torino. Politecnico di Torino will verify the authenticity of the *dichiarazione di valore* presented by the student before enrolment.

Note

The specializing master program can be only activated if the required number of participants is achieved prior to the course start date.

For this reason scholarships will not be awarded if the course is not activated

For information: master.universitari@polito.it – Tel. +39/011/090 5717 - 6128